

Meeting Minutes
Davidson Creek Elementary School Council
October 18, 2022 6:30 PM
360 Davenport Drive, Sherwood Park

Board Members

Lynn Walker, Chair; Karli Butler, Vice Chair; Breanne Sweeney, Secretary

DCE Council Minutes

Acting Chair welcomed attendees and gave a Treaty 6 Land Acknowledgement.

Attendance

Executive Committee: Lynn Walker, Chair; Karli Butler, Vice Chair; Breanne Sweeney, Secretary

DCE Staff: Helene Hewitt, Principal; Kyla Harding, Assistant Principal; Dina Deuzeman, Counselor; Christa Gawron, Office; Amy Rice, Teacher

Parent Representatives: 8 Parents/Guardians attended the meeting in person.

Invited Guest: Trina Boymook, EIPS Trustee

Approval of Agenda and Minutes

- Karli moved to approve last meetings minutes, seconded by Melissa
- Minutes approved

Trustee Report, Trina Boymook

- The Board is tentatively considering the possible changes to junior high boundaries for the following neighbourhoods; Brentwood, Nottingham, Summerwood and Jubilee Landing at our November Board meeting. Consolidation of elementary Logos program has been deferred to the spring following the 2023-24 registration.
- October 26 EIPS will be starting a new public engagement discussion on the location of the secondary French Immersion program. Conversations will focus exploring moving the secondary program from Ardrossan to Sherwood Heights with the Senior high program relocated to Bev Facey.

- The Board will be approving the 2023-24 and 2024-25 calendar at our October 20, 2022 Board meeting. The Superintendent is recommendation we remain with the status quo features.
- This week the Board launched its first Quarterly communication to parents and staff that highlight the Board's advocacy efforts
- School Assurance Reviews will be conducted the first week of December this year instead of the end of November due to the late release of the PAT and DIP results.

Chair Report, Lynn Walker

- Dinner for staff during parent interviews went well, staff states meal was delicious.
- Communication done mostly on facebook and school messenger, so please join both.
- Communications Liason position open, as Sarah had to step down for personal reasons. Thanks to Christa G for stepping in for the interim.
- Wellness Committee Chair and liason is also open for those interested. This committee promotes positive and healthy life choices including food and exercise.
- Both positions will be advertised on facebook
- Most recent COSC meeting was attended by Helene H, Karli B and Lynn W. It is held the first wednesday of every month. Last meeting discussed elections, cost planning, new curriculum, the ATA and ASC report and the caregiver series.
- There is a rally for public education October 22. Details can be found at <https://standforeducation.ca/>
- As an ASC member we have access to sample templates and policies for school councils to use as needed
- The caregiver education series is a free program including virtual education for supporting kids and youth. There is an email list for those interested. Details can be found at <https://www.cyfcaregivereducation.ca/home>
- The strategies with implementing the new curriculum were reviewed. EIPS has put a lot of work into assessment tools and help for teachers for necessary assessments especially from grades 1-3.
- There is a school grant of \$500 available to DCE, the council is looking into the guidelines for use as we apply to receive this grant.

Admin Report, Helene Hewitt

- **Thank you**
 - o For providing us with a tasty meal on interview night!
 - o For supporting our school by coming out to interviews and meetings like this!
 - o Thank you to the parent leaders for working with us as a new team to make sure that these parent groups are meaningful and helpful for everyone!
- **Our Mission and Goals :**
 - o [Mission and SEP Presentation](#) - this is available to anyone who would like to see, please contact helene.hewitt@eips.ca

- Includes goals and rationale such as Literacy, Numeracy and Mental health as well as a mission statement for DCE
- Any feedback would be welcome as well as how can parents be involved.
 - Some feedback included being more subjective for the mental health goal, emphasizing finding common ground with other people.
 - This can be tied into similar goals with help from council and the wellness committee, who spearheads Walk or Ride Wednesdays. They include prizes funded by ever active schools to encourage these activities.
- **Budget Update:**
 - [DCE 2022-23 School Budget Update](#) - The entire presentation is also available to those interested
 - Summary: 622 students,
 - Total budget of \$3,913,407. 1% surplus as every year, and 96.2% spent on staffing. 3.9% on costs such as indigenous learning for staff, chromebooks, software, books, music, counselling supplies, psycho-educational assessments, photocopier lease and general supplies (paper)
 - A question came up about funds from Scholastic book fair. The money from this fundraiser can either be used as a larger credit for the scholastic website to be used on books or furniture, or a smaller dollar amount in the form of cash. No numbers are available yet on this years event.
 - 13 EAs are employed by DCE this budget to be used in classes. They are not always individually assigned, but are assigned to classes or groups based on safety issues, learning challenges or other significant needs.
 - DCE now has enough chromebooks for grades 2-6. Old books go to central when they can no longer be updated/renewed.

Upcoming events:

- Halloween Parade coming! Check the Memo!
- Picture Re-takes October 26, 2022
- Remembrance Day Ceremony - November 4, 2022 @ 10:30
- Fall Break November 7-11
- Bullying Awareness Week November 14-18
- Term 1 Report Cards November 25, 2022
- These dates are found in the calendar on the DCE website

Fundraising Report

- Current budget includes first round of Hot Lunch profits and an estimate of the profits from the 100% fundraiser.
- No upcoming fundraisers planned yet, that may change as funding requests are submitted.

- Some parents did not contribute to 100% fundraiser because it was not specified where the money was going to. This will be included on future fundraising forms.
- Summer sizzler was added to the budget request based on previous projections. This will be an event mid June and to include the community and incoming kindergarten students and family
- The budget was approved as follows, motioned by Melissa P and approved by Robyn B

2022 Opening Balance (Sept 1) 17,327.82

Add:

- 100% Fundraiser (1,525 Cash + 1,173.96 Online) =2,723.96
- *Hot Lunch Income (Oct-Jan) = 4,194.14

Total Cash = 24,245.92

Less:

- Clubs (11 Clubs @ 200 ea.) = 2,200.00
- Compassionate Fund 500.00
- **Contingency Fund = 1,000.00
- Discretionary Fund (Insurance, Bank Fees) = 1,500.00
- Hot Lunch Website Fees = 262.50
- Hot Lunch Supplies = 250.00
- Jump To Math Night = 450.00
- Potential Contracted Performance = 1,000.00
- Summer Sizzler = 3,000.00
- Staff Appreciation Dinner = 475.55
- Spring Production = 3,500.00
- Teachers Incidentals (27 Classes @ 250 ea.) = 6,750.00

Total Expected Expenses = (20,888.05)

***2023 Ending Balance = \$3,357.87

New Business

- Christa will continue doing communication role until a replacement is found
- Communications and Wellness committee roles will be advertised in Mustang Memo and on Facebook.

- Christmas concert: no decision yet from the school, will likely be internal. Spring performance included on budget to plan as a replacement
- Math night is going to include floor math games for kids and families to play, details will come shortly.
- Clubs will be starting soon, and will be advertised in the announcements and on the Mustang Memo
- The green space by the grade 1 doors cannot be converted to a play ground as per Strathcona County. The school is looking into converting it into an indigenous learning circle instead.
- The school would like to reassess the space by the kindergarten classrooms to help with flow. Facilities was in during a recess to see if any strategies could be formed around lockers and boot rack placement to help with the current chaos.

Meeting Adjourned at 7:53 PM

Next meeting November 15, 2022 at 6:30 PM