

Meeting Minutes
Davidson Creek Fundraising Committee
September 14, 2023, 7:30 PM
360 Davenport Dr. Sherwood Park, AB

Executive Members

Robyn Beck, President; Melissa Presse, Vice President; Christine Miller, Treasurer; Breanne Sweeney, Secretary

Directors at Large

Lynn Walker, Hannah Parker, Kim Johnston, Karli Butler, Britney McGuinness, Markie Young, Tiffany Herzog

Attendance

Executive: Robyn Beck, Melissa Presse, Christine Miller, Breanne Sweeney

Directors at Large: Lynn Walker, Hannah Parker, Karli Butler

Staff: Helene H, Jay R, Christa G, Jen M

Parents: 7 Parents attended the meeting in person

1. Meeting called to order at 7:51 PM
2. Last Meetings minutes approved by Lynn, seconded by Christine
3. Casino
 - a. Application is in and approved
 - b. 2 more volunteers needed for the 3:00 PM to 9:00 PM shift. This shift includes a free meal
4. 100% fundraiser
 - a. It is up and running, currently there is \$650 online. The cash contributions have not been counted
5. Hot Lunch
 - a. Dates set for September and October
 - b. Ordering will be open for one month at a time for the entire month, with the same closing date

- c. Kindergarten will still be included but will have 2 volunteers in each room to help expedite the process. An extra form to be handed out to kindergarten parents is being considered to help explain the process, especially for parents that don't have experience with the program.
 - d. Staff will be looking into helping those who cannot afford hot lunch using the compassion fund.
 - e. Future vendor ideas are welcome
 - i. Purple pyrogy
 - ii. Hot dog days
 - iii. Crumbl cookies
 - iv. Fruit cups
6. Financial Report
- a. Yearly audit is being completed, will be done for end of the month.
 - b. Opening balance is \$18,288.72. With the budget as presented including an estimate of the bottles, Hot Lunch profits and the 100% fundraiser 2024 Ending balance is predicted to be -\$4,811.28.
 - c. At least one fundraiser will need to be considered to make up this shortfall.
 - d. Robyn Beck motioned to approve budget, seconded by Melissa Presse
 - i. 6 Yes votes, motion passed
 - e. The Casino account is currently empty and at a deficit of \$0.14 so \$100 will be moved from the discretionary budget into the Casino account as it will be empty until the Casino funds are received around February.
 - f. It was brought up that selling glowsticks at the concession would be a good idea for the School Dance on September 15, so it was motioned to increase the School Dance budget from \$300 to \$600. Karli approved, Lynn seconded. 6 yes votes passed the motion
7. Concession Vote
- a. An email vote was conducted to create a budget of \$300, now increased to \$600 to have a concession at the School Dance
8. Bottles
- a. Should a bottle team be created or one person? Should a committee be created that can then organize bottle drives?
 - b. A post will be created to Facebook looking for volunteers for this.

Next Meeting October 12 at 7:30 PM

Adjourned at 8:36 PM