

Meeting Minutes
Davidson Creek Fundraising Society
March 14, 2024 at 8 PM
360 Davenport Dr. Sherwood Park AB

Executive Members

Robyn Beck, President; Melissa Press, Vice President; Christine Miller, Treasurer; Breanne Sweeney, Secretary

Directors at Large

Lynn Walker, Karli Butler, Hannah Parker, Kim Johnston, Britney McGuinness, Markie Young, Tiffany Herzong

Attendance

Executive: Robyn Beck, Melissa Press, Christine Miller, Breanne Sweeney

Directors at Large: Lynn Walker, Karli Butler

Staff: Helene H, Jay R, Christa G, Jen M

Parents: 2 were in attendance

1. Called to order at 8:03 PM
2. Minutes for November weren't circulated, will be approved next meeting
3. Approve minutes for January meeting motioned by Melissa, seconded by Christine
4. Casino Update
 - a. \$20,703.77 was deposited into the Casino account
 - b. Paper forms for funding requests were distributed
 - c. Discussions for top 3 priorities pending
 - d. Ideas will be brought to the next meeting
 - e. TD charges \$25/month for check images in bank statements as required for auditing. School offered to print PDF statements to save this charge.
5. Art cards have been delivered
 - a. Pictures are being scanned in
 - b. 1 week for order forms and sample

- c. Question came up are cards mandatory to get mugs/keychain/magnet? This will be investigated for next meeting
 - d. We are to get the originals back
 - e. 4 weeks will be required for production post ordering
6. Hot Lunch
- a. Still struggling for volunteers
 - i. Robin Hood work experience volunteers were suggested, and they come with a staff member
 - ii. The school to look into if such an option is feasible
 - b. Continuing separate days as they work better for volume, even struggling with volunteers.
 - c. Emailing for volunteers over facebook posts usually have better luck
 - d. Nitza, Subway, BPs and milk and cookies were the top days for profit.
 - e. Least profit was hot dog day
 - f. Childcare was discussed, especially for school council days to encourage attendance. It will be announced that kids are welcome next meeting.
7. Sizzler
- a. \$5000 budgeted for sizzler
 - b. A bottle drive was discussed, but the budget looks healthy and is not needed
8. Open Discussion
- a. Financials
 - i. Hot lunch profits and the 100% fundraiser were above budget, Art cards were not accounted for so the budget looks good even with lower than expected bottle income
 - ii. There were 2 math night checks that Christine and Christa will sort out
 - iii. The bank statements may be changed to PDFs
 - iv. Hot lunch site may change, and some supplies may be needed
 - v. The teacher dinner was higher than expected and will be accounted for next year
 - b. There is a dance May 10, a concession was discussed and was decided for the dance but not for the sizzler
 - i. Robyn Beck motioned to approve the concession for the dance, and received 6 votes from those in attendance
 - ii. A budget for the dance will be voted on next meeting
 - c. Thursday meetings may not be working for most, and changing to the 3rd Tuesday of the month was discussed.

Next meeting is April 11 at 7:30 PM

Meeting Adjourned at 8:43 PM