



Parent Council Executive Members:

Lynn Walker, Chair
Karli Butler, Vice Chair
Hannah Parker, Communications Liaison
Rochelle Reed, Secretary (Absent)
Candice Abraham, Wellness Committee

Guests and DCE School Representatives:

Helene Hewitt, Principal
Jay Robertson Vice Principal
Amy Oslanski, Teacher Representative (Absent)
Christa Gawron, Business Manager

Public Trustee: Trina Boymook

Guests: None

Parent Representatives: We had 6 parent representatives in attendance

DCE School Council Meeting Minutes

Call To Order: 6:35 pm

Treaty 6 Land Acknowledgement

- Read by Chair

Call for Agenda Changes

- One amendment to the June 20, 2024 agenda: Added report by Trina Boymook, Trustee

Approval of Agenda

- Motion: Breanne
- Seconded: Robyn
- Passed

Call for Changes to Minutes

May 9, 2024

- Motion: Beanne
- Seconded: Robyn
- Passed

School Trustee Report – Trina Boymook

May 30 Board meeting the Board determined AI is an operational matter and have directed the Superintendent to draft an administrative procedure (AP) to be reviewed by the Board of Trustees. The



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Board has identified ethical use, transparency, legal, privilege and private information protection as important elements of the AP.

June 17th the Education Minister announced a personal device ministerial order that will come into effect for the 2024/25 school year. The Board introduced Policy 24 Personal Communication Device. Policy 24 is currently in compliance with the ministerial order. Any changes will be minor in nature.

The Sherwood Heights/Ecole Campbelltown replacement school construction contract has been officially awarded and we are expecting the contractor will be in the ground mid-July. As we prepare for the opening of the replacement school transition planning stakeholder engagement will be getting underway in the fall with a recommendation coming to the Board the spring of 2025. Parent and staff surveys will go out Oct 29. A facilitated session will be held with effected students.

Member Elections

As part of our operating procedures, the dissolution and election of Executive Members is held at the AGM every year. Below are the results:

- Chair, Lynn Walker
This was Lynn's 2nd year as Chair and she will be continuing for another 2-year term.
- Vice-Chair, Karli Butler
This was Karli's 2nd year as Vice-Chair and has also held the position of Secretary in past years, she will be continuing for another 2-year term.
- Secretary, Rochelle Reed
The position of Secretary was filled at the September 14, 2023 meeting by Rochelle. She was only able to fill this position for a 1-year term as her child will be graduating from grade 6 at the end of the 2023 /2024 school year. A new Secretary was not elected and the position will be posted again for the September meeting.
- Wellness Committee, Candice Abraham
Candice was elected part way through last year at the May 13, 2023 meeting and will remain in this position for another year until the end of her term 2024 / 2025 school year. Candice took on a major role with the Wellness Committee and has done an amazing job rejuvenating past wellness programs as well as new initiatives.
- Communications Officer, Hannah Parker
Hannah was elected at last year's AGM on June 13, 2023 for a two year term. She has done a tremendous job keeping parents updated through the DCE parents Facebook page for all school events and activities. Hannah has resigned her position for personal reasons but will remain on with the school's hot lunch program providing valuable support.
Kari Hulter was elected as the new Communications Officer for a 2-year term.

Approval of Executive Members

- Motion: Robyn
- Seconded: Christine
- Passed

Chair report – Lynn Walker

Review 2023 / 2024



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Thank you very much to everyone for making this year such as amazing success. From the administration, teachers, support staff, volunteers, parents and students, it’s been another incredible year.

School Council Annual Report

This report is submitted to EIPS on or before June 26, 2024. Last year this report was shared as part of the AGM chair report and included in the minutes. This year it will be submitted as a separate document and will be posted on the DCE website and a link sent to parents. Report will include:

- Members of School Council;
- Meeting dates;
- Communication;
- Committee;
- Activities and events;
- Summary of activities and engagement opportunities supported school goals.

Dates 2024 / 2025 School Council Meetings

As per our operating procedures we are required to hold a minimum of five meetings per year. Typically, there are no meetings held in December or April. It was determined school council meetings will go back to Tuesday nights and will be held every 3rd Tuesday of the month so not to conflict with other schools. The start time will also change from 6:30 pm to 6:00 pm. The next meeting will be held on Tuesday, September 17, 2024 and meetings scheduled are in alignment with school priorities, activities and staff availability.

Trustee, Trina Boymook advised at the meeting we are the only school she represents which has their AGM in June. There was a consensus in the room to move the AGM next year to May. A motion will be put forward at the beginning of next year to move the AGM from June to May, as currently the DCE Operating Procedures have June listed as the AGM and will now need to be revised.

The following meeting dates were confirmed for the 2024 / 2025 school year:

- September 17, 2024
- October 15, 2024
- November 19, 2024
- January 21, 2025
- February 18, 2025
- March 18, 2025
- May 20, 2025 (AGM)

Email Accounts

There are currently two email accounts through Gmail that we do not have access to and are looking into how to reactivate these. It’s difficult as these require two factor verification. As there has been turnover the past couple of years and accounts not being transitioned properly or at all, we’ll look at having the school be the two-factor email verification for email recover vs. individual emails.

DropBox

Anything that we are working on that are unable to post to the DCE website should be added to DropBox. Standard handouts or memos, information around teacher dinners, etc. This way future council members have access to information and / or procedures.

Wellness Committee Update– Candice Abraham



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All committees play a valuable role in the DCE culture, and we wouldn't be able to hold these activities and events without the volunteers working on these committees. However, the Wellness Committee played a significant role in school activities this year. Candice provided an overview of the following events and activities run by the committee:

- Book Drive
- WOW (Walk or Wheel) Wednesday's
- Pink Shirt Day Contest
- Watermelon days
- Playground pals
- Mustang Mentions Donations

Future initiatives:

The Wellness Committee has committed to continuing with all the events and activities this school year into the 2024 2025 school year. Changes and or additional events and activities they intend to provide is:

- Volunteers to assist teachers in setting up their classrooms at the beginning of the year and assistance at the end of the school year in clean up;
- Wellness night
- Heathy snack days 4 times per year adding in vegetables with watermelon days;
- Pink button vs. pink shirt
- School yard clean up.

Additional volunteers will be requested throughout the year to help run these activities.

Principal Report – Helene Hewitt

Helene went through the EIPS parent survey results and School Education Plan (SEP) goals. Both can be found on the DCE website. Key areas from the SEP which will be focused on for the 2024 / 2025 are:

1. Wellness:
 - Supporting self-regulation;
 - Get parents involved;
 - Create spaces to rest;
 - Build school spirit.
2. Literacy:
 - Shifting focus to writing using evidence based writing practices;
 - Parent involvement;
 - Create space in school to share and feature student writing.
3. Numeracy:
 - Fact fluency basic facts;
 - Parent involvement;
 - Simplify strategies taught;
 - Get kids practicing.

Family Wellness night will be held on September 12, 2024 in lieu of the previously discussed dance. Night will include Fitset Ninja Mobile Obstacle Course, paid in part from the ASCA grant funds of \$1,500, Family Community Services, School Councilors, and looking for a volunteer nutritionist and yoga



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connection.

On Friday June 21, 2024, students will get to meet their teachers for next year as well as tour their new classrooms. Class sizes for next year are:

Grade	# of Classes	# of Students
Kindergarten	3	74
Grade 1	3	79
Grade 2	3	81
Grade 3	5	119
Grade 4	4	106
Grade 5	4	103
Grade 6	3	99

Next meeting scheduled for September 17, 2024 6:00pm to 7:30pm

Meeting Adjourned at 8:57 pm adjournment.