

Meeting Minutes
Davidson Creek Elementary
June 20, 2024 at 7:30 PM
360 Davenport Dr. Sherwood Park, AB

Executive Members

Robyn Beck, President; Melissa Presse, Vice-President; Christine Miller, Treasurer; Breanne Sweeney, Secretary

Directors at Large

Lynn Walker, Karli Butler, Kim Johnston, Hannah Parker, Brittany Megennis, Markie Young, Tiffany Herzog

Attendance

Executive: Robyn Beck, Melissa Presse, Christine Miller, Breanne Sweeney

Directors at Large: Lynn Walker, Hanna Parker, Kim Johnston, Brittany Megennis

Staff: Helene H, Jay R, Christa G

Parents: 2 parents were in attendance

1. Meeting called to order at 8:57 PM
2. May meeting minutes were approved by Lynn and seconded by Melissa
3. Email vote was conducted for extra costs over and above the gift cards for the school to purchase watermelon for track and field days
 - a. \$100 was approved, \$30 was used
4. Email vote was conducted for up to \$150 to be used as a prize for the class that had the most students participate in WOW Wednesdays.
 - a. Jugo Juice was purchased for Ms Heidis Grade 3 class.
5. Staples Art Card update
 - a. Raised \$2987.99 in profits.
 - b. Staples passed on a flyer advertising their free kids events, next one is July 3 from 5-7PM. It is free and can be signed up for on their website
 - c. Staples donated an Acer Chromebook

- i. Discussed what to do with the chromebook. Should it be used in a raffle?
Should it be given to the secretary or hot lunch committee to use?
 - ii. It needs to be networked before it can be used in the school
 - iii. Discussion will continue and be reassessed in September
6. Summer Sizzler update
 - a. If prices are the same as last year, it will come in under budget. Only one invoice has been received so far.
 - b. There will be 5 food trucks and a lemonade stand
 - c. Oilers game will be streaming in the gym and on a TV, Jay to arrange.
 - d. Post on facebook about food trucks to encourage involvement, Christa will also send an email.
7. Year-end Hot Lunch Report
 - a. Over initial \$10000 goal, raised \$15444.15 total for the year
 - b. Some feedback from volunteers was that if the dates were laid out for the year volunteers could plan better. Ordering will still occur one month at a time.
 - c. Parent welcome letter in September
 - d. New website/vendor will be updated on the school website
 - e. Hot lunch will be Tuesdays and Wednesdays
 - f. Leadership group to be trained to help with hot lunch, especially Div 2. Hot lunch committee to ask Mrs. Breen
 - g. First hot lunch of the year will be Sept 24/25 2024
 - h. Need Class lists to update forms
 - i. Kari and Hannah to co-manage onsite day of for tasks and volunteers
 - j. No feedback from teachers = good news
 - k. 2 volunteers will continue to be assigned for kindergarten classes
8. Financial report
 - a. Finished year on trac, end of year balance of \$16071.91, above \$10000 minimum
 - b. Sidewalk paint was budgeted for but already purchased by the school. May reassign money next year
 - c. Grade 6 grad and Sizzler funds are set aside but have not been spent yet.
 - d. Casino fund has \$20710.99 balance, but hotel and expenses have not been reallocated yet as initial funds came from the general account.
 - e. Early September will be a budget meeting for the new year
 - f. Mabels Labels fundraiser is still ongoing.
9. Dissolution of current Executives and Directors at large
10. Voting in of the Executives
 - a. Nominations
 - i. Secretary – Breanne Sweeney
 - ii. Treasurer – Christine Miller
 - iii. Vice President – Melissa Presse
 - iv. President – Robyn beck

- b. All positions Acclaimed
- 11. Voting in of the Directors at Large
 - a. Nominations
 - i. Hanna Parker
 - ii. Karli Butler
 - iii. Lynn Walker
 - iv. Brittany Megennis
 - v. Candace Abraham
 - vi. Kim Johnston
 - b. All positions Acclaimed

- 12. Vote in Hot lunch Committee
 - a. Nominations
 - i. Hanna Parker
 - ii. Kari Halter
 - iii. Kim Johnstone
 - iv. Brittany Megennis
 - b. All positions Acclaimed

Next meeting September 17 2024 at 7:30 PM

Meeting adjourned at 2135